



## CONSTITUTION OF THE ORGANISATION

Voluntary Association for Rural Development

At- Prafulla Nagar, ward No-12, PO-Baripada

State-Odisha

### MEMORANDUM OF ASSOCIATION

1. Name of the society

The name of the society shall be Voluntary Association for Rural Development

2. (a) The registered office of the society shall be located At-Prafulla Nagar, W. No-12, Po-Baripada, Dist-Mayurbhanj, Odisha and may be shifted to any other place and when necessary.

(b) The area of operation shall be in the district of Mayurbhanj for the present and shall cover the entire state of Odisha and other parts of India in course of time.

(C) Beneficiary: - The benefits of the society shall be open to all irrespective of cast, creed or religion.

3. Aims and objects of the society:

The aims and objects of the society are as follow:

- To create a new awakening in the farming community to play its due role in all round development of the country by developing agriculture and feed production, animal husbandry and social forestry etc. being the king pin of our national economy.
- To spread knowledge among the people on all subjects, related to their all-round welfare and development in popular and attractive manner.
- To integrate in indigenous knowledge and workers in to the formal system.
- To design of new health systems like linking nutrition, water, housing, agriculture, environment, population, education and sanitation.
- To provide technological packages, consistent with the integrate activities based on local skill and techniques materials and involving inventions and the introduction of appropriate technology/ information from outside the village.

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*Silky Kumar Jena*

Date: 20.12.2014... Record Keeper  
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Act. 1 of 1872

*[Signature]*  
16.12.2014  
Asst. Collector, Gen & Misc  
Collectorate, Baripada  
Mayurbhanj

*[Signature]*  
Secretary  
VARD-Voluntary  
Association for Rural Dev.  
Baripada, Mayurbhanj

- (f) Encourage experiments in new forms of community life with the objectives of posting to tolerance a questioning our own attitudes.
- (g) To provide opportunities for the people of different communities to come together in an atmosphere of constructive work and by working, living together to learn about one another's backgrounds and beliefs and achieve an understanding an acceptance of one another differences.
- (h) To undertake and assist in emergency relief work for victims of flood, fire, famine, earthquake and other disasters which impede development.
  - a. To assist industrial and vocational training centres and production projects such as
  - b. Craft schools, weaving centres, cottage industry projects, handicrafts and other means of self-help.
- (i) To co-operate with voluntary agencies, the central and state govt. in projects and programmes contributing social, economic, industrial and agriculture development of the country.
- (j) To initiate public discussions on a subject of public interest and to represent to Govt. semi govt and other civic authorities on matters relating to individuals, groups and society as a whole.
- (k) To organize or to help to organize training courses, workshops, seminars, consultancy services and exhibitions in related to the programmes mentioned above.
- (l) To undertake and provide for the publication of books, periodicals journal, monographs, research paper etc. Through research and evaluations studied in further of the objectives of the society.
- (m) To establish and maintain children's homes, orphanages for the maintenance and for welfare of the neediest women and unwanted children in the society.
- (n) To undertake such activities which relevant fulfil the objectives of the society



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*[Signature]*  
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 Collectorate, Baripada  
 Mayurbhanj

*[Signature]*  
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(o) To promote small farming

(p) Education: -

- (i) To provide adult education for the rural people and develop their skill and economic strength.
- (ii) To undertake computer education for the poor people to promote them in advance stage.
- (iii) To undertake non formal education centre in rural and urban areas for the children six to fourteen years.
- (iv) To provide special education for ST, SC & orphanage children who help Govt. in implementing various govt. education scheme.
- (v) Conduct research study, survey etc, when necessary for promotion of the human rights of the excluded communities.

(q) Health: -

- (i) To undertake health camp in rural & urban area such as eye camp, immunization camp and free health check-up camp
- (ii) To undertake programmes to raise public awareness on drug abuse H.I.V aids etc
- (iii) To provide road safety measures for general public and manage road accident help line to give a better support for road accident victims.
- (iv) To help Govt. in implementing various health-oriented training programme as and when required.

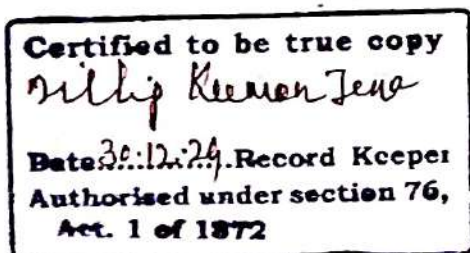
(r) Relief of the poor: -

- i. To provide relief to the poor people those who are victims in natural disaster such as flood, fire & cyclone etc.
- ii. To provide relief of rural poor people those who are suffering from winter, those who have no shelter.

(s) Community Development

- (i) To encourage women to organize SHG groups in their respective areas and linkage them with financial institution.
- (ii) To enrich personal life of the members, workers and volunteer of the society.

We the undersigned are desirous of forming a society under the societies of registration Act of 1860 in pursuance of this memorandum of Association.



  
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Collectorate, Baripada  
Mayurbhanj

  
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Baripada, Mayurbhanj



EXECUTIVE BODY :-

Name/Address	Designation	Occupation	Signature
1. Priyambada Mohanty At-Podaastia, Po-Baripada Dist-Mayurbhanj	Chairman	Social Worker	Priyambada Mohanty
2. Prabhamanjari Panda At-Talbani, Po-Golagadia Dist-Mayurbhanj	Secretary	Social Worker	Prabhamanjari Panda
3. Himanshu Mohanty At-Raidandia, Po-Udala Dist-Mayurbhanj	Vice-Chairman	Social Worker	Himanshu Mohanty
4. Debendra Kumar Nanda At-Ghatagharsahi, Po-Raj Nilgiri	Treasurer	Social Worker	Debendra Kumar Nanda
5. Tanusmita Mishra At-Prafulla Nagar, Po-Baripada Dist-Mayurbhanj	Member	Social Worker	Tanusmita Mishra
6. Parbati Mohanta At-Tentala, PO-Patsanipur Dist-Mayurbhanj	Member	Social Worker	Parbati Mohanta
7. Budhiram Singh At-Kukudakhumpi, PO- Kuche Dist-Mayurbhanj	Member	Social Worker	Budhiram Singh



Asst. Collector, Gen & Misc.  
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Dilip Kumar Jena

Date 20.12.24. Record Keeper

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### GENERAL BODY :-

We the undersigned are desirous to forming a society namely "Voluntary Association for Rural Development" in pursuance of this memorandum of association and we believe that the facts stated above are true to the best of our knowledge.

Name/Address	Designation	Occupation	Signature
1. Priyambada Mohanty At-Podaastia, Po-Baripada Dist-Mayurbhanj	Member	Social Worker	Priyambada Mohanty
2. Prabhmanjari Panda At-Talbani, Po-Golagadia Dist-Mayurbhanj	Member	Social Worker	Prabhmanjari Panda
3. Debendra Kumar Nanda At-Ghatagharsahi, Po-Raj Nilgiri	Member	Social Worker	Debendra Kumar Nanda
4. Budhiram Singh At-Kukudakhumpl, PO- Kuchel Dist-Mayurbhanj	Member	Social Worker	Budhiram Singh
5. Meetesh Kumar Behera At-Tikarpada, PO-Podaastia Dist-Mayurbhanj	Member	Social Worker	Meetesh Kumar Behera
6. Kuni Sundhi At-Dumbisahi, PO-Nedhuapal Dist-Mayurbhanj	Member	Social Worker	Kuni Sundhi
7. Chandana Behera At-Baghra Road PO-Baripada, Dist-Mayurbhanj	Member	Social Worker	Chandana Behera
8. Himanshu Mohanty At-Raidandia, Po-Udala Dist-Mayurbhanj	Member	Social Worker	Himanshu Mohanty
9. Tanusmita Mishra At-Prafulla Nagar, Po-Baripada Dist-Mayurbhanj	Member	Social Worker	Tanusmita Mishra
10. Parbati Mohanta At-Tentala, PO-Patsanipur Dist-Mayurbhanj	Member	Social Worker	Parbati Mohanta

### SIGNATURE OF WITNESS:-

- Manu Munda
- Jyotsna Mangaraj

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Bilal Kumar Jena

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**RULES AND REGULATION: -**

11. Interpretation: In these are rules and regulations shall mean Voluntary Association for Rural Development.
- (a) Society
- (b) Executive Committee: shall be the Executive committee to which the management of society is entrusted
- (c) Year: shall mean the calendar year i.e. from 1<sup>st</sup> April to 31<sup>st</sup> March
- (d) Member : shall mean organizations reregistered or not, which is a member of the society, and which has paid its contribution for the current calendar year.
- (e) members : These shall be following classes of members of the society.
- (f) Ordinary members : Any citizen who agree with the aims and objects of the society and enrolled himself/herself as a members of the society.
- (g) Advisory committee : The shall be an advisory committee, consisting of element persons in the field of agriculture, health, population, education, nutrition, environment, rural development etc. to render advice to the programme from time to time.
12. Any such person organization or group can become a member of the society through the following procedure.
- The person/organization or group shall formally apply for membership in writing and agrees to abide by the rules and regulation of the society.
  - The Executive committee shall consider this application and his decision in the matter shall be final
  - An individual/person or member's organization shall pay the annual subscription for the current Calander year in full within one month being admitted to membership and subsequently within one month of the beginning of the next financial year.
  - The rules of subscription shall from time to time to be determined or revised by the Executive committee as and when circumstances indicate a revision for the time being however the subscription shall be as under

Member Organization: Rs.1000.00 per year  
Individual Members : Rs. 500.00 per year

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*Billy Keshar Jena*

Date: 30.12.24  
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*16.12.24*  
Asst. Collector, Gen & Misc.  
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*[Signature]*  
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v. Membership of the society shall case through the following procedure.

- Through Voluntary resignation by means of a letter received and accepted by the Executive Committee.

By Failure to pay in full annual subscription within one month beginning of the financial year.

- Through the decision of the executive committee for removal of membership which can be for the following reasoned
  - In the absence of the member organization ceases to exist as a group or an individual member does leave the area of cease to work within the rural poor.
  - Through any action or policy which is the eyes of the executive committee does against the object of the society.
  - Through any other valid reason as declared by the executive committee which could/ would make the continued association of that individual member organization or group determined to the good name of the programme of the society.
  - The society fully respects the freedom of the individual members and member organization and not interfere in their internal affairs of finance.



### 13. GENERAL MEETINGS:

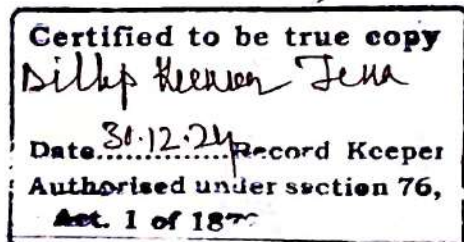
- The annual general meeting of the society shall be held within 3 (three months of closing of the financial year).
- The quorum at a general meeting shall be 5 (five) members.

### 14. The power of the society gathered in annual general meeting

- The society shall normally held its meeting quarterly.
- The annual general meeting of the society shall be held within three months of the closing of the financial year.

### 15. Power of the society gathered in the annual general meeting

- Power of the society gathered in the annual general it shall have the overall supervision of the society and its activities.
- It shall receive an annual report drawn up in the name of the executive committee on the activities of the society undertaken in the course of the past year.
- It shall accept and pass the audited accounts and balance sheet of the society prepared on behalf of the executive committee.
- It shall appoint auditors for the subsequent year and fix up their remuneration.
- It shall elect a new executive committee from a penal of names prepared by the outgoing executive committee.
- It may give policy directives to the executive committee.



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16. Members of the executive committee

- a. The total membership of the executive committee at any given time shall not be more than seven members
- b. If the membership of the executive committee falls below seven the executive committee shall accept members amongst the general membership of the society.
- c. Appointment to membership of the executive committee shall be done in the following manner

- I. Prior to annual general meeting the outgoing executive committee shall propose a panel of names of the individual members who have taken active part in the activity's members of the society during the year their decision as to whom to include or not to include in this panel shall be final.
- II. At the annual general meeting, the members shall elect from this panel maximum seven members who will contribute the next executive committee.

- d. The new executive committee, at its first meeting after the annual general meeting shall elect from amongst its members the chairman, the vice-chairman and other office bearers.

It may also accept more members so as to constitute and executive committee to seven members.

- e. Members of the outgoing executive committee can be re-elected by general meeting and within the executive committee they can be re-elected as office bearers of the society.

17. Power and duties of the office bearers shall be as follows: -

- a. The chairman and vice-chairman shall preside at the meeting of the society or executive committee and conduct the business of the meeting
- b. The secretary and the joint- secretary shall be consultation with convenor.
  - I. Call the meeting of the society or executive committee, and keep the minutes thereof and circulate the letter amongst the members.
  - II. Carry on the correspondence with and other on behalf of the society or the chairman.
  - III. Look after the daily administrative of the society and its programmes and also take care of the proper administration of the property of the society.
- c. The Treasurer Shall.
  - I. Keep accounts of the society and receive the payments and makes disbursements.
  - II. In co-operation with the chairman and secretary operates the bank accounts of the society.



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d. Members of the Executive shall

- I. Regularly attend the meeting of the executive committee and of the society and assist the office bearers through their counsel and advise
- II. In other ways promote the growth programmes and welfare of the society.

18. Meeting of the Executive Committee

- a. The executive committee shall meet at least three times a year one of the meetings taken place prior to the annual general meeting and for conducting business as described elsewhere in these rules and regulation.
  - b. The chairman can call special meeting of the executive committee when they need arises.
  - c. A two weeks' notice shall be given for holding a meeting of the executive committee indicating the venue, time and agenda of the meeting.
  - d. The quorum at a meeting of the executive committee shall be five members.
  - e. Decision shall be normally taken through consensus. If, however, no consensus can be reached the chairman with the assistance of the vice chairman shall take the decision.
19. The Executive committee may from time-to-time draft rules for the proper conduct of the business and programme of the society and change such rules as and when need arises.
- a) Employees of the society shall be appointed by the chairman of the committee and letter shall decide on the remuneration and drawn up personal rules with conditions of employments.

20. Authorisation of Documents: -

All documents, a change or obligation on the society relating to the acquisition alternation or transfer of the movable or immovable properties shall be executive for and on behalf of the executive committee by the chairman and the secretary or another member of the executive committee. All such documents shall bear the common seal of the society, which shall be kept in the custody of the society in the office of the society.

21. Circular/ Resolution: -

If an urgent problem arises, calling for a quick decision and the executive committee cannot be convened the chairman in consultation with the secretary can circulate the matter for consultation amongst the members of the executive committee and 51% of the members consulted agree to the proposed decision in writing, such a resolution shall be valid as any resolution arrived at by consensus in a regular meetings of executive committee such action however should be approved in the next meeting of the executive committee.



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*Dilip Kumar Jena*

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*[Signature]*  
16.12.24  
Joint Collector Gen & Misc.  
Collectorate, Baripada  
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*[Signature]*  
Secretary  
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Baripada, Mayurbhanj





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22. Application of income of the society: -

- a. The income and property of the society what so ever when so ever derived, shall be applied to the society towards the promotion of the objects of the society, as set forth in the memorandum of association, and on portion there of shall be paid by way of dividend or bonuses donations to the individuals members or member organizations provided that nothing contained herein shall present the payment of the remuneration to employees or members for services and projects under taken on behalf of the society.
- b. Society has power to borrow/raise loans from outside institution/agency.

23. Investment clause: -

The funds of the society shall be invested in the modes specified under the position of Sec.13(1)(d)11r.w.s.11(5) of the I.T. Act,1961, as amended from time to time.

24. Accounts:-

The accounts shall be maintained regularly and duly audited by a qualified Chartered Accountant every year; accounts shall be closed by 31<sup>st</sup> March.

25. Amendment clause:-

Rules & Regulations shall be made which may prove to be repugnant to the provision of section 2(15),11,12 &13 & 80G of the I.T Act,1861 as amended from time to time. Further no Amendment shall be carried out without the prior approval of the Commissioner of Income Tax.

26. Utilisation:-

The funds & the income of the society shall be solely utilized for achievement of the objects of the society and no payment shall be made to the society members by way of profit, interest/dividends etc.

27. Irrevocability :-

The society formed shall be irrevocable.

28. Provision of the society as Registration Act :-

The Society shall observe all the provision of the societies Registration Act xxi of 1860 and state rules drafted there under.

29. Any authorised Govt. office can inspect the records of the society in any working day.



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*Silky Kesar Jena*

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30. Dissolution clause: -

In the event of dissolution or winding up the society the assets remaining as on the date of dissolution shall under no circumstance be distributed among the members of the managing committee/govt. body but the same shall be transferred to another society whose objects are similar to those of this society and which enjoys recognition u/s 80G of the I.T Act.1961 as amended from time to time.

31. Certification :-

Certified that the above are a true copy of the rules and regulations of the society.

Certified that there is no another society in same locality.



*[Signature]*  
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	Designation	Occupation	Signature
1. Pradyambada Mohanty	Chairman	Social Worker	Pradyambada Mohanty Chairman Voluntary Association For Rural Development Baripada, Mayurbhanj
2. Himanshu Mohanty	Vice-Chairman	Social Worker	Himanshu Mohanty Vice-Chairman VARD-Voluntary Association for Rural Dev.
3. Prabhmanjari Panda	Secretary	Social Worker	Prabhmanjari Panda Secretary VARD-Voluntary Association for Rural Dev. Baripada, Mayurbhanj



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